

The Chaplain of Trinity College

Job Description

1. THE CHAPLAIN

- To conduct regular services in the Trinity College Chapel according to the custom of the College and the provisions of the Episcopal Church;
- To preach regularly in the College and otherwise provide for visiting preachers;
- To conduct such special services as baptisms, weddings, memorial services, etc. for members of the College and to provide such counselling and instruction for them as is appropriate;
- To work with student groups, e.g. sacristans, acolytes, chalice bearers, layreaders, carillonneurs, etc., who assist in conducting services;
- To counsel members of the College as called upon and to be available for such ministry and instruction;
- To administer the Trinity College Chapel so that it may be as available to the members of the College as possible both for specifically religious functions and for musical events and practice involving the four organs, carillon, piano and practice facilities and to make the building as generally available to members and groups of the College as possible;
- To administer the office personnel, facilities, budget as provided;
- To serve and work with such groups as may call upon the Chaplain, e.g. fraternities, foreign students, draft counsellors, gay students, etc.;
- To assist in alumni relations, particularly those in the clergy;
- To work with the various departments and offices of the College to promote those values, convictions and commitments expressed by the building and dedication of the Trinity College Chapel as well as the founding of the College;
- To relate the College and its members to the Episcopal Church and the wider religious community and through them to the local community.

2. THE CHAPLAINCY

- To co-ordinate the work of the Newman Chaplain, the Hillel Advisor, the College Organist, and, if there be, the Chapel Intern;
- To make the resources and services of the College, Chapel and Chapel office as available to the Newman Chaplain, the Hillel Advisor and their and other College religious groups, and through them to serve the members of the College;
- To work with the Chapel Intern and to supervise that program;
- To relate the Chaplaincy and its various members to the proper departments and offices of the College.

3. THE FACULTY

To teach one-third of a faculty FTE and to carry out such other responsibilities, advising, etc., as assigned by the Department of Religion faculty and Dean of The Faculty.

4. THE ADMINISTRATION

To serve as a member of the staff of Vice President and to have direct accessibility to the President of the College.

*Note The Chaplain is appointed by the President with
The approval of The Bishop of the Episcopal Diocese
of Connecticut*

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